

## **Academic progression policy (Full-Time Undergraduate Students)**

University's policy. Students who do not attain at least a CGPA score of 2.0 for 2 semesters will face academic termination (“**AT**”). A student will receive an “Academic Warning” letter from the Dean if his/her CGPA falls below 2.0 for the first time. The next time his/her CGPA falls below 2.0, he/she will receive an AT letter from the Registrar. Students who are given AT are permitted, only once, to apply to restart to another (replacement) programme (collectively, “**Re-start Students**”), in the part-time (not full-time programme).

All Re-start Students must take a semester off prior to moving into the replacement programme. The “semester off” will not be factored into a Re-start Student’s candidature computation. Students who are given AT will not have access to the Student Portal three months after the release of the semester examination results, but they will be able to communicate with the University via their MyMail account.

Re-start for non-AT students. Students who are not on AT but have CGPA below 2.0 may opt to apply to restart to a replacement programme (in the part-time programme). Such students must take a semester off prior to re-starting into the replacement programme. The “semester off” will not be factored into the students’ candidature computation.

Credit transfer, recognition and waiver on re-start. Re-start students may apply for credit transfer for previously completed courses (except retired courses) to their replacement programmes provided:

- (a) the group of courses in question match the CP of the replacement programme; and
- (b) the CGPA of the group courses in question is at least 2.0.

Re-start Students will be eligible for the credit recognition and waivers that were previously granted to them (except retired courses) if these are relevant to the replacement programmes.

Candidature period. A student’s period of candidature commences from the day he/she first enrolled with the University. Re-start Students will not have their period of candidature re-set. Students who have successfully restarted to the part time programmes will be eligible for MOE subsidy up to 8 years candidature period commencing from the day he/she first enrolled with the University.

Fee payable. Re-start Students are required to pay a fee of S\$117.70 (inclusive of GST) to re-start to another programme. This application is subject to the approval of the University and applications received after the stipulated deadline will not be considered.